

Local Government & Social Care OMBUDSMAN

20 July 2022

By email

Mr Riordan
Chief Executive
Leeds City Council

Dear Mr Riordan

Annual Review letter 2022

I write to you with your annual summary of complaint statistics from the Local Government and Social Care Ombudsman for the year ending 31 March 2022. The information offers valuable insight about your organisation's approach to complaints. As such, I have sought to share this letter with the Leader of your Council and Chair of the appropriate Scrutiny Committee, to encourage effective ownership and oversight of complaint outcomes, which offer such valuable opportunities to learn and improve.

Complaint statistics

Our statistics focus on three key areas that help to assess your organisation's commitment to putting things right when they go wrong:

Complaints upheld - We uphold complaints when we find fault in an organisation's actions, including where the organisation accepted fault before we investigated. We include the total number of investigations completed to provide important context for the statistic.

Compliance with recommendations - We recommend ways for organisations to put things right when faults have caused injustice and monitor their compliance with our recommendations. Failure to comply is rare and a compliance rate below 100% is a cause for concern.

Satisfactory remedy provided by the authority - In these cases, the organisation upheld the complaint and we agreed with how it offered to put things right. We encourage the early resolution of complaints and credit organisations that accept fault and find appropriate ways to put things right.

Finally, we compare the three key annual statistics for your organisation with similar authorities to provide an average marker of performance. We do this for County Councils, District Councils, Metropolitan Boroughs, Unitary Councils, and London Boroughs.

Your annual data, and a copy of this letter, will be uploaded to our interactive map, [Your council's performance](#), on 27 July 2022. This useful tool places all our data and information about councils in one place. You can find the detail of the decisions we have made about your

Council, read the public reports we have issued, and view the service improvements your Council has agreed to make as a result of our investigations, as well as previous annual review letters.

Your organisation's performance

During the year, we issued a public report about your Council's flawed consideration of a school admissions application. Our investigation found the Council failed to follow the School Admissions Code and non-statutory guidance when considering an application for a summer born child to be admitted out of their normal age group. The Council refused to accept our findings; therefore, we issued a public report.

The Council agreed it did not make its decision in line with the guidance and it maintained that its reason for doing so was because the guidance conflicts with the statutory School Admissions Code. We did not accept this view because the guidance is designed to help admission authorities fulfil the duties imposed on them by the Code.

We recommended the Council apologise to the parent and pay a sum for the time and trouble in bringing the complaint. We also recommended it provide training to relevant officers, review recent decisions covering a 12-month period to ensure the correct decision-making process was followed and to re-take any decisions as necessary. I am pleased the Council accepted our recommendations.

In relation to other cases, my investigators have found that too often your Council's responses to our enquiries are late. They also report that responses are not always complete or do not provide the correct information, meaning we need to make further enquiries.

While your Council works positively with us when accepting the action it should take when things go wrong, in 29% of cases your Council has taken longer than agreed to implement our recommendations. I raised concerns about delays to remedies in last year's letter, so it is disappointing to see the issue persists. These delays mean complainants are waiting longer than they should to see their complaints resolved and the actions taken to address any injustice caused to them.

I once again invite the Council to consider how it might make improvements to act on our recommendations within the agreed timescales, and to respond to our enquiries on time.

Supporting complaint and service improvement

I know your organisation, like ours, will have been through a period of adaptation as the restrictions imposed by the pandemic lifted. While some pre-pandemic practices returned, many new ways of working are here to stay. It is my continued view that complaint functions have been under-resourced in recent years, a trend only exacerbated by the challenges of the pandemic. Through the lens of this recent upheaval and adjustment, I urge you to consider how your organisation prioritises complaints, particularly in terms of capacity and visibility. Properly resourced complaint functions that are well-connected and valued by service areas, management teams and elected members are capable of providing valuable insight about an organisation's performance, detecting early warning signs of problems and offering opportunities to improve service delivery.

I want to support your organisation to harness the value of complaints and we continue to develop our programme of support. Significantly, we are working in partnership with the Housing

Ombudsman Service to develop a joint complaint handling code. We are aiming to consolidate our approaches and therefore simplify guidance to enable organisations to provide an effective, quality response to each and every complaint. We will keep you informed as this work develops, and expect that, once launched, we will assess your compliance with the code during our investigations and report your performance via this letter.

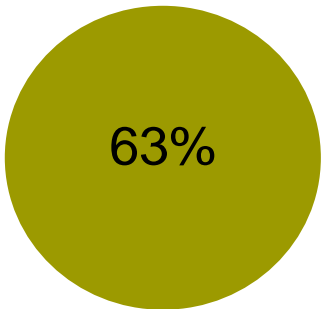
An already established tool we have for supporting improvements in local complaint handling is our successful training programme. We adapted our courses during the Covid-19 pandemic to an online format and successfully delivered 122 online workshops during the year, reaching more than 1,600 people. To find out more visit www.lgo.org.uk/training.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M King', with a stylized flourish at the end.

Michael King
Local Government and Social Care Ombudsman
Chair, Commission for Local Administration in England

Complaints upheld



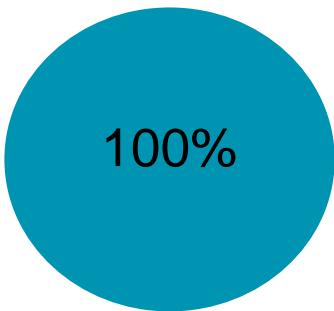
63% of complaints we investigated were upheld.

This compares to an average of **68%** in similar organisations.

26
upheld decisions

Statistics are based on a total of **41** investigations for the period between 1 April 2021 to 31 March 2022

Compliance with Ombudsman recommendations



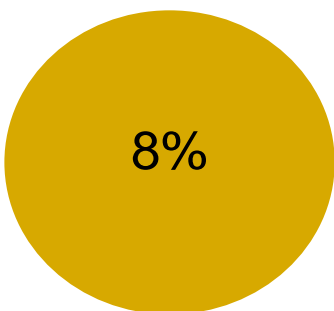
In **100%** of cases we were satisfied the organisation had successfully implemented our recommendations.

This compares to an average of **100%** in similar organisations.

Statistics are based on a total of **24** compliance outcomes for the period between 1 April 2021 to 31 March 2022

- Failure to comply with our recommendations is rare. An organisation with a compliance rate below 100% should scrutinise those complaints where it failed to comply and identify any learning.

Satisfactory remedy provided by the organisation



In **8%** of upheld cases we found the organisation had provided a satisfactory remedy before the complaint reached the Ombudsman.

This compares to an average of **11%** in similar organisations.

2
satisfactory remedy decisions

Statistics are based on a total of **26** upheld decisions for the period between 1 April 2021 to 31 March 2022